

TITLE:	RESEARCH COLLABORATION AGREEMENT FORM (RC-A-1)
ORIGINATING DEPT./ UNIT:	LIFESTYLE AND HEALTH RESEARCH CENTER (LHRC)

1. APPLICABILITY:

This form should be used for a research collaborator who would like to join a research proposal that is already conceptualized and about to be executed by the LHRC staff. Information in the following documents, published by LHRC, are part of this agreement (*Research collaboration: Guidelines and Good Practices*, and *Best Practices for Conducting Research and Reporting Results*).

Collaborator full name			
Degree (MSc, PhD, Dr.PH, etc.)			
Affiliation name & address			
Current position			
E-mail address			
Office phone number		Mobile number	
Project title			
Please specify your role as a collaborator in this project and how you can add value to the research team. Mention any expertise that you have, which can lead to a successful execution of the research project.*			

* Attach your recent CV, showing especially your published research in peer-reviewed journals.

Name of the principal investigator for the project	
Principal investigator signature and date	

By joining this project as a collaborator, you agree to the following terms:

1. You abide to the ethical principles and professional conducts stated in the LHRC's document: *Best Practices for Conducting Research and Reporting Results*, available from the LHRC.
2. You declare any conflict of interest by completing and signing *Research Conflict of Interest Disclosure Form* before joining the team as collaborator.
3. You adhere to the laboratory instructions and safety procedures, stated in the LHRC's *Laboratory Operation Manual and Safety Procedures*.
4. You agree to familiarize yourself with the proper use of the LHRC's equipment or laboratory procedures, under the direction of one of the LHRC staff, before using any laboratory instrument or engaging in any data collection.
5. You faithfully and diligently work with the other LHRC team members under the direction of the principal investigator.
6. You understand that the research project may, at any time, be slightly modified by mutual consent of the research investigators, without changing the focal point of the research theme.
7. You acknowledge by completing and signing the *Authorship agreement form* that the order of the authorship is a collective and mutual understanding between the co-authors, and that authorship credit is based on substantial intellectual contribution, established by the International Committee of Medical Journals Editors (ICMJE).
8. If major disputes arise and cannot be resolved by the principal investigator (or it involves the principal investigator with the collaborators), the dispute is arbitrated by a third party; in this case, it is the head of the LHRC or even the executive director of the Health Sciences Research Center (HSRC). The decision of the head of the HSRC or the executive director of the HSRC is final.
9. You agree on the confidentiality of the research findings until they are published or presented in a conference by a member of the research team.

- 10.** The LHRC reserves the right to terminate the research collaboration should the collaborator places the HSRC reputation into disrepute or fail to comply with the agreed terms of the project.
- 11.** You agree on the following study specific terms (write NA if there is no study specific terms):

Collaborator signature		Date	
Approval		Date	