

TITLE:	RESEARCH COLLABORATION AGREEMENT FORM (RC-D-1)
ORIGINATING DEPT./ UNIT:	LIFESTYLE AND HEALTH RESEARCH CENTER (LHRC)

1. APPLICABILITY:

This form should be used when the collaborator is a graduate student at PNU or other academic institutions within the KSA and would like to utilize the research expertise and/or facilities of the HSRC in conducting his/her Master or Doctoral research proposal. Information in the following documents, published by LHRC, are part of this agreement (*Research collaboration: Guidelines and Good Practices*, and *Best Practices for Conducting Research and Reporting Results*).

Collaborator full name		
Degree (MSc, PhD, Dr.PH, etc.)		
Affiliation name & address		
Current position		
E-mail address		
Office phone number	Mobile number	
Proposed project title		
Briefly describe your proposed research (you may attach any additional materials with this form). Indicate the research aims, objectives and how it will be executed.*		
Specify the approximate length of time for this research.		
Mention any needed equipment, expertise, or training that you want from the HSRC.		
Expected length of time for this research (in months)		
Is this research funded?	YES	NO
If funded, by whom?		
Attach an official letter from your department indicating their desire and approval to collaborate and collect your data at the HSRC		

* Attach your recent CV

By being a research collaborator at the HSRC, you agree to the following terms:

1. The research must meet the mission and objectives of the LHRC.
2. The material and human resources required for this research must be currently available at the LHRC or will be provided by the graduate student through research fund.
3. The graduate student should abide to the ethical principles and professional conducts stated in the LHRC's document: *Best Practices for Conducting Research and Reporting Results*, available from the LHRC.
4. The graduate student must declare any conflict of interest by completing and signing *Research Conflict of Interest Disclosure Form* before collecting any data at the LHRC.
5. The graduate student must adhere to the laboratory instructions and safety procedures, stated in the LHRC's *Laboratory Operation Manual and Safety Procedures*.
6. The graduate student should familiarize him/her-self with the proper use of the LHRC's equipment or laboratory procedures, under the direction of one of the LHRC staff, before using any laboratory instrument or engaging in any data collection.
7. The graduate student should inform the LHRC, in writing, before any changes in the aims, methodology, or the outcomes of the research project, and obtain an approval in such case from the LHRC.
8. All research materials produced within the LHRC authority must be consistent and in compliance with ethical and legal requirements of the LHRC, HSRC and PNU.
9. LHRC discourages presenting or publishing any research findings coming from work in the Center in predatory conferences or journals.
10. The collaborating graduate student must acknowledge the assistance of the LHRC in all reports, thesis or otherwise published materials and any form of media communication that arises from the research conducted in the HSRC (for example: this research was conducted in the LHRC at the HSRC, PNU).
11. If there is any publication that comes from this research work, the mentor of the graduate student, who is collecting the data at LHRC, must be considered as a potential co-author for such article, provided that he has a substantial intellectual contribution, established by the International Committee of Medical Journals Editors (ICMJE). Further, you acknowledge by completing and signing the *Authorship agreement form* that the order of the authorship is a collective and mutual understanding between the co-authors, and that authorship credit is based on substantial intellectual contribution, established by the International Committee of Medical Journals Editors (ICMJE).

12. Unless stated otherwise, the ownership of intellectual property rights and responsibility for its identification and management is going to be the LHRC, HSRC and PNU.
13. The LHRC reserves the right to terminate the research collaboration with the graduate student should he/she places the HSRC reputation into disrepute or fail to comply with the agreed terms of the project.
14. You agree on the following study specific terms (write NA if there is no study specific terms):

Graduate student signature		Date	
Student's supervisor signature		Date	
Approval by LHRC Head		Date	
Assigned mentor from the LHRC		Date	
Mentor signature		Date	